Project Title (font Calibri bold 14 point)

Authors: **Name of researcher in bold**, Job Title, Department, Location; **Researcher 2**, etc. (font Calibri 11 point). (Example: **John Smith**, Specialist, Department of Plant Sciences, UC Davis.)

Introduction
Introductory or background information for the research project if needed. From this point on the font is Calibri 11 point. The headings are in bold and underlined (do not use all caps for headings).

Results and Discussion
Results and discussion of the research project. To allow room for more words, no space is needed between the part heading and the first paragraph.

Double space between paragraphs in each part.

Conclusion
Project research conclusion.

This template is set up for two-sided printing and binding. When the summary reaches page 2, the margins will be a mirror image of the first page.

The executive summary is limited to two pages. This template has room for approximately 1200 words.